

IN-PROCESSING CHECKLIST FOR ACTIVE DUTY

Post in-processing forms cannot be signed until this form is completed.

SOLDIERS MUST HAVE MEDICAL RECORDS TO IN-PROCESS

<i>Name</i>	<i>SSN</i>	<i>Date of Action</i>
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1.		Outpatient Medical Records	Room 300
2.		Physical Exams	Room 200
3.		Soldier Readiness	Room 200
4.		Occupational Health	Corridor D. Go to Station 2
5.		Immunizations	Corridor A. Go to Information Desk
6.		EFMP	Corridor A. Go to Information Desk
7.		TRICARE	Customer Service Center. Room 500
8.		Outpatient Medical Records	Room 300

Record turned in? Yes No Number of Volumes

Comments

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Family Member Records Turned-in:	
<i>Name</i>	<i>Vol. No.</i>
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No F/M Records Turned-in: